Xerox D110 Printer Setup

- Go to Print Driver Properties
- Select Printing Preferences
- Select “Secure Print” under Job Type

![Secure Print dialog box](https://via.placeholder.com/150)

- Select the three dots next to the “Secure Print” Option
- Enter in the Users Passcode and confirm Passcode again
- Select OK to close the window and OK again at the Preferences window

![Passcode input dialog box](https://via.placeholder.com/150)

Note: This job will be held at the printer until you enter this passcode to release it.
- At the printer properties tab, select the Configuration Tab

- Select the “Bi-Directional Setup” option
• Select the options below and select “OK”

• At the Accounting option screen
- Select the options below:
- Enter the users Default User ID: in the slot
- Leave all other fields blank
- Select “OK” to close window
- Select “OK” to close Properties window